

TRINITY BAY STATE HIGH SCHOOL

Enrolment Agreement Form



This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Trinity Bay State High School. This permission will remain current while the student is enrolled at Trinity Bay State High School unless otherwise revoked.

for Student Name:

PLEASE PRINT STUDENT'S FULL NAME

Responsibility of student to:

- attend school on every school day for the educational program in which they are enrolled, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules as outlined in the school's Responsible Behaviour Plan for Students, including not bringing items to school which could be considered as weapons (e.g. dangerous items such as knives)
- meet homework requirements and wear school's uniform
- respect the school property
- complete all required assessment tasks.

I understand that the internet can connect me to useful information around the world, and mobile phones can keep me connected to my family and friends. While I have access to the internet, or in possession of a mobile phone at school, I will:

- use it only for educational purposes, and use my phone only when explicitly directed to by my teacher
- not look for anything that is illegal, dangerous or offensive.
- Report anything I find or see that is illegal, dangerous or offensive, and:
 - clear any offensive pictures or information from my screen; and
 - immediately and quietly, inform my teacher.
- not reveal home addresses or phone numbers - mine or anyone else's.
- not use the internet or a mobile phone to annoy or offend anyone else.

I understand that if the school decides I have broken these rules, appropriate action will be taken. This may include loss of my internet access for a period of time, or I may be banned from bring my mobile phone to school.

Responsibility of parents/carers to:

- ensure your child attends school on every school day for the educational program in which they are enrolled
- attend general meetings for parents (i.e. parent/teacher nights), as well as any meetings to which you are specifically invited
- let the school know if there are any problems that may affect your child's ability to learn
- ensure your child completes all assigned tasks and has a scholarly attitude towards their schoolwork
- inform school of student absences and reasons for absences in a timely manner
- treat school staff with respect
- support the authority of school staff thereby supporting their efforts to educate your child and assist your child to achieve maturity, self discipline and self control
- not allow your child to bring dangerous or inappropriate items to school
- abide by school's instructions regarding access to school grounds before, during and after school hours
- advise Principal if your student is in the care of the State
- keep the school informed of any changes to student's details, such as student's home address and phone number
- meet the costs associated with the student's elected educational program i.e. School Hire Scheme Charges

I understand that the Internet provides students with valuable learning experiences. I also understand that it gives access to information on computers around the world; that the school cannot control what is on those computers; and that some of that information can be offensive. **I also understand the school takes no responsibility for my child's use of social media, or any consequences that arise from my child's use of social media.** I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information should depend finally upon responsible use by students. I believe my child understands this responsibility, and I hereby give my permission for them to access the Internet under the school rules. **I understand that students breaking these rules, including rules around mobile phones, will be subject to appropriate and proportionate action by the school.**

Responsibility of school staff to:

- design and implement engaging and flexible learning experiences for individuals and groups
- inform parents and carers regularly about how their children are progressing
- design and implement intellectually challenging learning experiences which develop language, literacy and numeracy
- create and maintain safe and supportive learning environments
- support personal development and participation in society
- foster positive and productive relationships with families and the community
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- clearly articulate the school's expectations regarding the Responsible Behaviour Plan for Students and the school's Dress Code

- ensure that parents and carers are aware that the school does not have personal accident insurance cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved (for example Program of Chaplaincy Services, sports programs).
- set, monitor and mark assigned tasks in a timely and appropriate manner (incl. giving feedback and feed forward)
- contact parents and carers as soon as is possible if the school is concerned about the child's schoolwork, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner in accordance with departmental procedure (see Student Code of Conduct document).

Acceptance to rules and regulations:

I accept the rules and regulations of the Trinity Bay State High School as stated in the school policies that have been provided to me as follows. This information is also available in the schools *Student Diary* and *Website* (trinitybayshs.eq.edu.au):

- ✓ I have read, understand and agree to the school's **Student Code of Conduct** ... <https://trinitybayshs.eq.edu.au/SupportAndResources/FormsAndDocuments/Documents/Student-code-of-conduct.pdf> ... which is found on the school's website, and by which every student, parent and teacher is bound.
- ✓ Student Dress Code and Assessment Policy
- ✓ School Charges and voluntary contributions
- ✓ School network usage and access statement requirement of Acceptable Use of the Department's Information, Communication and Technology (ICT) Network and Systems
- ✓ Absences
- ✓ School Excursions
- ✓ Parent Notice for Religious Instruction in School Hours
- ✓ Parent / Guardian Consent form for *Voluntary Student Participation in Program of Chaplaincy Services*
- ✓ Department insurance arrangements and accident cover for students
- ✓ Managing Consent to Use Student/Volunteer Copyright Materials and/or to Record, Use or Disclose Student Personal Information
- ✓ School instructions for school access.

Acknowledgement:

I acknowledge that:

- I have read and understood the responsibilities of the student, parents or carers and the school staff outlined above;
- I have understood information about the school's current rules, policies, programs and services, as outlined above has been provided and/or explained to me.
- Participation in extracurricular activities such as representative school sports, school formals, competitions, camps and some excursions will be dependent on:
 - At least an 87% attendance rate at school with all absences explained
 - Payment (or current payment plan) of school charges through the Resource Hire Scheme.
 - Satisfactory completion of all school assessment tasks.
 - Satisfactory behaviour as per the Student Code of Conduct.

Student Signature:		Date:	<table border="1" style="width: 100%; height: 25px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>			
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Trinity Bay State High School Representative:		Date:	<table border="1" style="width: 100%; height: 25px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>			

To be completed by STUDENTS ON VISA'S ONLY:

Temporary Visa Students:

- As a temporary visa student, I give permission for the school to open a learning account with the Queensland Studies Authority.

Student Signature:		Date:	<table border="1" style="width: 100%; height: 25px;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>			
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