



Trinity Bay State High School

Responsibility Record For School Payments

Some parents/caregives share the financial responsibility of the costs associated with their child's education. The school's student and financial management program, *OneSchool*, is able to accommodate a nominated percentage split of invoices between identified parents/caregivers for school fees, excursions and other activities. Please complete the details below so that the school can record financial responsibility for your child/ren, indicating the percentage share (e.g. 50% per parent).

Student Details:	
Student Name:	Roll Class:
Student Name:	Roll Class:
Student Name:	Roll Class:
Student Name:	Roll Class:

Parents'/Caregivers' Details and Consent:				
Parent/Caregiver's Full Name	Relationship to Student	% Share of Costs	Signature	Date
		Must = 100%		

Terms and Conditions:
 To allow the school to process this record, all parties are expected to sign.
 By signing this form I/We acknowledge that ALL expenses incurred by our child/ren including, but not limited to, school fees, excursions, camps will automatically be split at the above percentage.
 I/We also acknowledge that if one party has paid their percentage and the other party has not paid their percentage the student will not be permitted to participate in the activity or event until such time as the whole invoice is paid or paid according to the terms of an agreed Payment Plan contract.
 I/We also acknowledge that our child may be denied the opportunity to participate in non-curriculum events such as Senior T-Shirt/Jersey, School Formal and end of year activities until all accounts are paid in full.
 If this record is not completed then any invoices will be incurred at 100% to the enrolling parent.
 All invoices outstanding prior to this record will remain the responsibility of the enrolling parent/caregiver.

Office Use Only:			
Date Entered in OneSchool:		Admin Officer's Signature:	