3.4   Program details

3.4 Program details						
Project 1	**Project 1 - Legal & Ethical EDSPROJ1**					
Estimated duration	5 weeks + work placement	**Outcome type**	☑ Interim ☑ Final	**Assessment tools mapped on separate document**		☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**		**Tool code**
Knowledge questions regarding the law. Case study responses based on being an education worker in a school. Case study scenarios with role pays based on children. Vocational placement in the context of a classroom environment (secondary school students), including: o Consult with a supervising teacher to prepare to enter the classroom, taking meeting minutes o Hazard identification o Participate in an emergency response drill o Report 2 workplace issues o Reflective journal *Students will contribute to their log book of 100 hours of work placement for CHCEDS034*		CHCEDS033 Meet legal and ethical requirements in an education support environment CHCEDS034 Contribute to the planning and implementation of educational programs		Observation	☑	*EDSOBS1*
				Question responses	☑	*EDSQUES1*
				Folio of documents	☑	*EDSFOL1*
				Third Party Reports	☑	*EDSTPR1*
				Log Book (work placement)	☑	*EDSLOG*
Project 2	**Project 2 - Safety EDSPROJ2**					
Estimated duration	5 weeks + work placement	**Outcome type**	☑ Interim ☑ Final	**Assessment tools mapped on separate document**		☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**		**Tool code**
Knowledge questions regarding OH&S.				Observation	☑	*EDSOBS2*

3.4 Program details					

Case study responses - written and physical role plays for OH&S scenarios simulated in the classroom (clean up mealtime areas or crafts, asthma response, reporting incidents, excursion preparation, providing first aid, sick students). Vocational placement in the classroom - demonstrate following work health & safety procedures (supervising students in and out of the classroom, evacuation, recognising and reporting hazards, addressing hazards, planning for emergencies, guiding students to safely use equipment, maintain classroom displays and classroom tidiness, responding to student's health issues, promoting health). Students will also complete a "hazard report form". *Students will contribute to their log book of 100 hours of work placement for CHCEDS034*	CHCEDS059 Contribute to the health and safety of students BSBWRT311 Write simple documents CHCEDS034 Contribute to the planning and implementation of educational programs	Question responses	☑	EDSQUES2
		Folio of documents	☑	EDSFOL2
		Third Party Reports	☑	EDSTPR2
		Log Book (work placement)	☑	EDSLOG

Project 3	Project 3 - Work effectively EDSPROJ3				

Estimated duration	5 weeks + work placement	Outcome type	☑ Interim ☑ Final	Assessment tools mapped on separate document	☑ Yes ☐ No

Assessment activity	Unit/s for which partial or complete evidence will be gathered	Evidence-gathering tools used		Tool code

Knowledge questions regarding verbal and non-verbal communication. Case studies (written responses) regarding communication scenarios. Practical tasks preparation questions (collate resources). Vocational placement in the classroom with reflective journal (identify biases, use inclusive work practices, respond to students displaying signs of distress/frustration/anger, work collaboratively, seek feedback). Students will also collate professional email correspondence with their supervising teacher. *Students will contribute to their log book of 100 hours of work placement for CHCEDS034*	CHCEDS060 Work effectively with students and colleagues BSBWRT311 Write simple documents CHCEDS034 Contribute to the planning and implementation of educational programs	Question responses	☑	EDSQUES3
		Folio of documents	☑	EDSFOL3
		Third Party Reports	☑	EDSTPR3
		Log Book (work placement)	☑	EDSLOG

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Project 4	Project 4 - Workplace diversity EDSPROJ4				
Estimated duration	5 weeks + work placement	**Outcome type**	☑ Interim ☑ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**	**Tool code**
Knowledge questions (cultural awareness, diversity, human rights, Aboriginal and Torres Strait Islander cultures, marginalised groups, discrimination, interpreters). Case study scenario role plays (simulated in the classroom). Work placement to demonstrate respect for diversity and communicating with culturally and linguistically diverse co-workers, and complete a reflective journal. *Students will contribute to their log book of 100 hours of work placement for CHCEDS034*		CHCDIV001 Work with diverse people CHCEDS034 Contribute to the planning and implementation of educational programs		Observation ☑	*EDSOBS4*
				Question responses ☑	*EDSQUES4*
				Folio of documents ☑	*EDSFOL4*
				Third Party Reports ☑	*EDSTPR4*
				Log Book (work placement) ☑	*EDSLOG*

Project 5	Project 5 - Educational programs EDSPROJ5				
Estimated duration	7 weeks + work placement	**Outcome type**	☑ Interim ☑ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**	**Tool code**
Knowledge questions (curriculum documentation, classroom support, individual student need, student review) Vocational placement to prepare for, assist with and review a full lesson: o Review policies and procedures, curriculum documents, communication protocols, teacher instructions, etc o Meeting with supervising teacher to contribution ideas for the lesson plan o Prepare activities and learning resources		CHCEDS034 Contribute to the planning and implementation of educational programs CHCEDS041 Set up and sustain learning areas		Question responses ☑	*EDSQUES5*
				Folio of documents ☑	*EDSFOL5*
				Third Party Reports ☑	*EDSTPR5*
				Log Book (work placement) ☑	*EDSLOG*

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o   Support and document routines
o   Set up the classroom activities
o   Assist in the implementation of the lesson (routines, materials, student tasks, positive/stimulating environment)
o   Respond to interruptions
o   Student review / case conferences (provide suggestions)
o   Evaluate implementation
o   Seek feedback

Students will contribute to their log book of 100 hours of work placement for CHCEDS034

This project contains the theory for CHCEDS034

Project 6	Project 6 - Student behaviour EDSPROJ16				
Estimated duration	5 weeks + work placement	**Outcome type**	☑ Interim ☑ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**	**Tool code**
Knowledge questions (behavioural considerations, communication, learning difficulties, physical health issues, factors affecting behaviour, trauma-informed practice, positive support strategies, negotiation techniques, conflict resolution, further support or intervention).		CHCEDS061 Support responsible student behaviour		Question responses ☑	EDSQUES6
Practical tasks preparation questions to review organisation's policies and procedures for behaviour support.		CHCEDS034 Contribute to the planning and implementation of educational programs		Folio of documents ☑	EDSFOL6
Vocational placement to:				Third Party Reports ☑	EDSTPR6
o Contributing to a safe and supportive environment o Using positive behaviour techniques o Implementing and monitoring strategies to support student behaviour *Students will contribute to their log book of 100 hours of work placement for CHCEDS034*				Log Book (work placement) ☑	EDSLOG

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Project 7	Project 7 - Aboriginal & Torres Strait Islander Cultures EDSPROJ7					
Estimated duration	5 weeks + work placement	**Outcome type**	☑ Interim ☑ Final	**Assessment tools mapped on separate document**		☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**		**Tool code**
Knowledge questions encouraging Aboriginal and Torres Strait Islander peoples' cultures in education settings. Engagement in workshops with Community Education Counsellors (or other identified staff) regarding supporting identified students in the school. Vocational placement to: o Implement ways of improving awareness of Aboriginal and/or Torres Strait Islander cultures o Embed Aboriginal and/or Torres Strait Islander cultures o Promote Aboriginal and/or Torres Strait Islander languages o Facilitate the learning experiences of children o Support the learning experiences of children o Model respect for Aboriginal and/or Torres Strait Islander ways of knowing and communicating o Encourage children to reflect on and engage with Aboriginal and/or Torres Strait Islander ways of knowing *Students will contribute to their log book of 100 hours of work placement for CHCEDS034*		CHCECE054 Encourage understanding of Aboriginal Torres Strait Islander cultures CHCEDS034 Contribute to the planning and implementation of educational programs		Observation	☑	*EDSOBS7*
				Question responses	☑	*EDSQUES7*
				Folio of documents	☑	*EDSFOL7*
				Third Party Reports	☑	*EDSTPR7*
				Log Book (work placement)	☑	*EDSLOG*

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Project 8	Project 8 - First Aid EDSPROJ8				
Estimated duration	2 weeks	**Outcome type**	☐ Interim ☑ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**	**Tool code**
Students will complete their First Aid Certificate (based on knowledge test and observations in simulated emergency scenarios).		HLTAID011 Provide First Aid		Observation ☑	*EDSOBS8*
				Question responses ☑	*EDSQUES8*

Project 9	Project 9 - Student development EDSPROJ9				
Estimated duration	5 weeks + work placement	**Outcome type**	☑ Interim ☑ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**	**Tool code**
Knowledge questions (developmental stages, curriculum planning, type of support, examples of culturally and linguistically diverse student backgrounds, inclusion, communication that support, confidentiality, stages of physical, social, emotional, cognitive and language development). Vocational placement (identify special requirements of students, collaborate to address student requirements, respond to different learning styles and abilities - including following individual support plans, support inclusion of CALD students). Support at least two students with different developmental support needs. *Students will contribute to their log book of 100 hours of work placement for CHCEDS034*		CHCEDS035 Contribute to student education in all developmental domains CHCEDS034 Contribute to the planning and implementation of educational programs		Question responses ☑	*EDSQUES9*
				Folio of documents ☑	*EDSFOL9*
				Third Party Reports ☑	*EDSTPR9*
				Log Book (work placement) ☑	*EDSLOG*

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Project 10	Project 10 - Additional needs EDSPROJ10				
Estimated duration	5 weeks + work placement	**Outcome type**	☑ Interim ☑ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No

Assessment activity	Unit/s for which partial or complete evidence will be gathered	Evidence-gathering tools used		Tool code
Knowledge questions (legislation, code of conduct, ethical requirements, responsibilities, features of inclusive education, reasons for additional support, adjustments and adaptations, assistive technologies, behavioural support techniques, support strategies, arranging the leaning space, consent). Practical responses (policies and procedures, values and perspectives, communication, collaboration, ILP's, scope and role, key issues facing students with additional needs). Work placement (support 2 students in a classroom environment with ILP's - assist, support, observe, encourage, implement modifications, report observations). *Students will contribute to their log book of 100 hours of work placement for CHCEDS034*	CHCEDS057 Support students with additional needs in the classroom CHCEDS034 Contribute to the planning and implementation of educational programs	Question responses	☑	*EDSQUES10*
		Folio of documents	☑	*EDSFOL10*
		Third Party Reports	☑	*EDSTPR10*
		Log Book (work placement)	☑	*EDSLOG1*

Project 11	Project 11 - Literacy EDSPROJ11				
Estimated duration	5 weeks + work placement	**Outcome type**	☑ Interim ☑ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No

Assessment activity	Unit/s for which partial or complete evidence will be gathered	Evidence-gathering tools used		Tool code
Knowledge questions (aspects of literacy and their purpose, policies and procedures, literacy progress, EAL/D students, text genres, spelling, grammar, punctuation, Australian Curriculum, strategies for skill development, communication techniques). Practical tasks preparation responses (policies/procedures, recording systems, review literacy lesson plans and programs).	CHCEDS036 Support the development of literacy and oral language skills CHCEDS034 Contribute to the planning and implementation of educational programs	Question responses	☑	*EDSQUES11*
		Folio of documents	☑	*EDSFOL11*
		Third Party Reports	☑	*EDSTPR11*
		Log Book	☑	*EDSLOG*

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Vocational placement (identify student needs, modify resources, support literacy programs, adjust strategies, provide feedback to students, evaluate student progress). Support at least 2 students to read, write and use oral language *Students will contribute to their log book of 100 hours of work placement for CHCEDS034*		(work placement)		

Project 12	Project 12 - Numeracy EDSPROJ12				
Estimated duration	5 weeks + work placement	**Outcome type**	☑ Interim ☑ Final	**Assessment tools mapped on separate document**	☑ Yes ☐ No

Assessment activity	**Unit/s for which partial or complete evidence will be gathered**	**Evidence-gathering tools used**		**Tool code**
Knowledge questions (skills and knowledge required by students to achieve in numeracy, maths support strategies, identify mathematical concepts and operations relevant to different year levels, numeracy language, learning models to build numeracy, encouraging critical thinking, communication techniques, monitoring progress). Practical tasks preparation responses (policies/procedures, planning documents, numeracy programs). Vocational placement (identify student needs, modify resources, support numeracy programs, select and implement activities, adjust strategies, provide feedback to students, evaluate student progress). Support at least 2 students to work mathematically according to their needs. *Students will contribute to their log book of 100 hours of work placement for CHCEDS034*	CHCEDS037 Support the development of numeracy skills CHCEDS034 Contribute to the planning and implementation of educational programs	Question responses	☑	*EDSQUES12*
		Third Party Reports	☑	*EDSTPR12*
		Log Book (work placement)	☑	*EDSLOG*

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Project 13	Project 13 - Learning support EDSPROJ13					
Estimated duration	5 weeks + work placement	**Outcome type**	☐ Interim ☑ Final	**Assessment tools mapped on separate document**		☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**		**Tool code**
Knowledge questions (roles, policies, collaborative communication, phases of learning, reasons for additional support, types of support strategies, features of inclusive education, ILP's, safety considerations, indicators of risk). Case study responses and role pays (responding to and reporting uncharacteristic behaviour). Practical responses (role of an education support work in identifying barriers to learning). Vocational placement (identify student needs, develop expectations, assemble resources, monitor progress). Support at least 2 students by contributing to and implementing support strategies. *Students will finalise their log book of 100 hours of work placement for CHCEDS034*		CHCEDS048 Work with students in need of additional learning support CHCEDS034 Contribute to the planning and implementation of educational programs		Observation	☑	*EDSOBS13*
				Question responses	☑	*EDSQUES13*
				Third Party Reports	☑	*EDSTPR13*
				Log Book (work placement)	☑	*EDSLOG*