3.4   Program details

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Project 1	**AVPPROJ1**					
Estimated duration	10 weeks	**Outcome type**	☐ Interim ☑ Final	**Assessment tools mapped on separate document**		☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**		**Tool code**
In this project students will develop a learning plan by identifying goals, plan for learning activities to work towards these goals and how to overcome potential barriers (including accessing support resources). They will simulate job seeking activities and draft documentation relevant to starting a new job.		FSKLRG004 - Use short and simple strategies for work-related learning FSKWTG006 - Write simple workplace information FSKLRG008 - Use simple strategies for work-related learning BSBTEC101 - Operate digital devices		Observation checklist	☑	*AVPQUES1*
				Questions checklist	☐	
				Review of product/service against specifications	☐	
				Review folio of work against specifications	☑	*AVPFOL1*
				Third party report	☐	
				Safety induction checklist	☐	

Project 2	AVPPROJ2					
Estimated duration	10 weeks	**Outcome type**	☐ Interim ☑ Final	**Assessment tools mapped on separate document**		☑ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**		**Tool code**
Students will use technology to access workplace information (e.g. WH&S and organisational policies) to prepare for the first day of employment, including participating in a mock workplace induction meeting and a follow up quiz.		FSKDIG002 - Use digital technology for routine and simple workplace tasks FSKRDG001 - Recognise extremely short and simple workplace signs and symbols FSKRDG007 - Read and respond to simple workplace information FSKOCM003 - Participate in familiar spoken interactions at work		Observation checklist	☑	*AVPQUES2*
				Questions checklist	☑	*AVPQUES2*
				Review of product/service against specifications	☐	
				Review folio of work against specifications	☑	*AVPFOL2*
				Third party report	☐	
				Safety induction checklist	☐	

Project 3	AVPPROJ3				
Estimated duration	6 weeks	**Outcome type**	☐ Interim ☑ Final	**Assessment tools mapped on separate document**	☐ Yes ☐ No
Assessment activity		**Unit/s for which partial or complete evidence will be gathered**		**Evidence-gathering tools used**	**Tool code**
Students will complete a serious of written tests based on simulated workplace scenarios involving numeracy.		FSKNUM009 - Use familiar and simple metric measurements for work FSKNUM008 - Use whole numbers and simple fractions, decimals and percentages for work FSKNUM003 - Use whole numbers and halves for work		Observation checklist	☐	
				Questions checklist	☑	*AVPQUES3*
				Review of product/service against specifications	☐	
				Review folio of work against specifications	☐	
				Third party report	☐	
				Safety induction checklist	☐	